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ANNOUNCEMENT: ASSESSMENT PRACTITIONER PROGRAM

We are pleased to inform you that LPE has now been accredited by the QCTO to offer the following program

Occupational Skills Programme: Assessment
Practitioner (SP-220320)
NQF Level 05 20 Credits
Duration six weeks
Flexible Attendance

Role of Assessment Practitioner

An Assessment Practitioner plans for, conducts and administers assessment of learner competence in an occupational context.

Program Entry Criteria

Typical learners for this programme are post-school individuals or college graduates at a minimum of NQF Level 4 or equivalent who have relevant work experience that allows them to observe learners in practice and make informed judgments about competence and the quality of skills delivery. The programme is designed for those with an interest in using assessment tools and processes to support and promote learning in occupational contexts.

Who should do this program

Teachers, Lecturers, Moderators, Curriculum developers, Trainers, Facilitators, Workplace assessors, Mentors, Coaches, Skills development facilitators, Managers, Supervisors, Quality assurance personnel, HR practitioners, Training, teaching and learning material developer

Assessment Practitioner status can lead to self-employment opportunities.

Please use cursor on image or QR code to access our form for further enquiries



Accreditation Number
07-QCTO/SDP201025121755



ETDP-SETA
Education, Training and Development Practices
Higher Education and Training Authority



SQA Approved
CSD Training Provider



Promoting excellence

How to become a Certified Assessment Practitioner

1. Register and attend this skills programme
2. Successfully complete the following modules:
 - a. Knowledge Modules
 - b. Practical Module
 - c. Workplace Module
3. Compile and submit Portfolio of Evidence for assessment.
4. Successfully complete the final summative assessment (FISA)
5. Certification - QCTO will issue a certificate after successful completion of the FISA exam.

Knowledge, Practical skills and Work Experience



Module Alignment

This program is aligned with the following standards:

Knowledge, Practical Skill and Work Experience Module Title		NQF Level	Credits
Assessment principles and practices	242401001-KM-05	5	4
Plan and conduct the assessment of learner competencies	242401001-PM-06	5	8
Conduct assessments of learner competence	242401001-WM-06	5	8

PROGRAMME OUTCOMES

Module	Purpose of the Module
242401001-KM-05: and practices	• KM-05-KT01: Assessment practices, methods and concepts. • KM-05-KT02: Evidence collection and recording concepts and principles • KM-05-KT03: Evidence evaluation concepts and principles • KM-05-KT04: Assessment administration and regulatory practices
242401001-PM-06, Plan and conduct the assessment of learner competencies	• PM-06-PS01: Prepare for assessment • PM-06-PS02: Conduct the assessment • PM-06-PS03: Report and record assessments • PM-06-PS04: Review assessments
242401001-WM-06, Conduct assessments of learner competence	• WM-06-WE01: Plan for and <u>conduct an assessment of</u> three candidates under the guidance of a subject matter expert

The Portfolio of Evidence includes formal assessments as well as the internal summative assessments. Formal assessments refer to the class activities that serve to practice specific skills that are required from learners. Internal summative assessments need to be completed upon the conclusion of the module.

After completion of the knowledge and practical modules, the learner will be required to complete a work experience module which is achieved through exposure in a suitable work environment.

Once the work experience module has been completed the learner will submit a portfolio of evidence. If found competent, the learner will receive a Statement of Results which will give the learner entrance to the FISA exam.

PROGRAMME OUTLINE

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LEARNING UNIT 1

Outcomes-Based Assessment

- 1.1 The National Qualifications Framework
- 1.2 Outcomes-Based Education and Training
- 1.3 Qualifications and Unit Standards
- 1.4 Outcomes-Based Assessment
- 1.5 Recognition of Prior Learning
- 1.6 Assessment Methods
- 1.7. Assessment concepts within the QCTO model



LEARNING UNIT 2

Prepare for Assessments

- 2.1 The Assessment Process
- 2.2 The Role and Expertise of the Assessor
- 2.3 Preparing for Assessment
- 2.4 Planning the Assessment
- 2.5 Prepare Candidates for assessment



LEARNING UNIT 3

Conduct Assessment and Document Evidence

- 3.1 Assessment Practices
- 3.2 Collecting the Evidence
- 3.3 Document Evidence
- 3.4 Evaluate Evidence and make Assessment Judgments



LEARNING UNIT 4

Provide Feedback on Assessment

- 4.1 Providing Feedback
- 4.2 Who should receive Feedback
- 4.3 Disputes, Appeals and Reassessments



LEARNING UNIT 5

Review Assessments

- 5.1 Review Assessments

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